



City of Sumter Police Department

Russell F. Roark, III
Chief of Police

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*Commitment to
Service*



A NATIONALLY ACCREDITED
LAW ENFORCEMENT AGENCY

Terms of Service

All requests must be approved prior to processing by the Agency. The request may be denied if it is subject to nondisclosure exceptions under the Freedom of Information Act.

Requestor will receive an email notification of approval/denial of their request

A **\$25.00** processing fee is required (cashier's check or money order made payable to the Sumter Police Department). No record will be issued until payment is received.

Please allow a minimum of **10 business days** to process the request.

Requestor will receive an email notification when the Calls for Service Request becomes available. Payment must be made within **15 days** of notification of availability. If payment is not received within the specified time frame the request will be cancelled.

Requests for copies of incident reports can be made by contacting Records and Administration, additional fees will apply.

Approved 1/21/2016